

Self appraisal report for Year (2022-23)

Auditor Agency: Dr. Sacchidananda Mukherjee

Ministry Name: Ministry of Finance

Department Name: Department of Revenue

Public Authority Name: Chief Commissioner of Customs (Preventive), Tiruchirapalli

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	O/o The Chief Commissioner of Customs (Preventive). No. 1, Williams Road, Cantonment, Tiruchirappalli -620001 (https://trichycustomszone.gov.in/)	Fully Met	1.28	https://trichycustomszone.gov.in/
1.1.2	Head of the organization	Fully Met	1.28	1.28	Chief Commissioner of Customs (Preventive) (https://trichycustomszone.gov.in/)	Fully Met	1.28	https://trichycustomszone.gov.in/
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Particulars are	Fully Met	1.28	https://trichycustomszone.gov.in/

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					available at (https://trichycustomszone.gov.in/pdf/citizens-charter.pdf)			stomszone.gov.in/pdf/citizens-charter.pdf
1.1.4	Function and duties	Fully Met	1.28	1.28	The Chief Commissioner's Office monitors proper implementation of Customs laws and border control regulations including instructions/guidelines issued by the Central Government from time to time on administrative, technical and vigilance matters. The Chief Commissioner's Office also discharges certain statutory	Fully Met	1.28	https://trichycustomszone.gov.in/rti-disclosure.html

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					functions under the Customs statute, and having co-ordination with Coast Guard / IB / other agencies.(https://trichycustomszone.gov.in)			
1.1.5	Organization Chart	Fully Met	1.28	1.28	The Zone is headed by the Chief Commissioner of Customs and assisted by the officers of different ranks. The hierarchy of the officers are as under:- a.) Chief Commissioner b.) Pr. Commissioner/Commissioner c.) Additional/Joint Commissioner d.) Deputy/Asstt.	Fully Met	1.28	https://trichycustomszone.gov.in/rti-disclosure.html

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					Commissioner e.) Appraiser / Superintendent g.) Personal Secretary h.) Inspector i) Sr. / Jr. Hindi Translator j.) Senior Tax Assistant /Tax Assistant/LDC k.) Drivers l.) Havaldars m.) Sepoy n.) MT S.(https://trichycustomszone.gov.in)			
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Partially Met	1.28	0.64	There are two Commissionerates falling under this Zone namely 1. Customs Preventive Commissionerate, Tiruchirapalli headed by Commissioner of Customs. 2. Custom	Fully Met	1.28	https://trichycustomszone.gov.in/rti-disclosure.html & https://trichycustomszone.gov.in

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					House, Tuticorin headed by Commissioner of Customs. (https://tuticorincustoms.gov.in/ (https://trichycustomszone.gov.in))			
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	The Powers of officers of Customs have been elaborated in Section 5 of the Customs Act, 1962. Duty is performed with: (i) Integrity and judiciousness (ii) Courtesy and understanding (iii) objectivity and transparency (iv) Promptness	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html

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					and efficiency (https://trichycustomszone.gov.in)			
1.2.2	Power and duties of other employees	Partially Met	1.54	0.77	As stated in guidelines issued by the offices under this zone. (https://trichycustomszone.gov.in)	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	As per Customs Act, 1962 and Notifications/Instructions issued thereunder and other allied acts. (https://trichycustomszone.gov.in)	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html
1.2.4	Exercised	Fully Met	1.54	1.54	As per Customs Act, 1962 and Notifications/Instr.	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html
1.2.5	Work allocation	Partially Met	1.54	0.77	As per administrative requirement. (Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html

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					https://trichycustomszone.gov.in)			https://trichycustomszone.gov.in/rti-disclosure.html
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	As per the provisions of Customs Act, decision making in the organization is based on decentralization that is to say that there is a definite delegation of authority and responsibility to different levels of the organization. Such delegation is laid out either in the Customs Act, 1962 or the Rules made there under or vide various circulars issued by the	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html

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					department from time to time. (https://trichycustomszone.gov.in)			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Chief Commissioner of Customs(Prev.), Tiruchirappalli (https://trichycustomszone.gov.in)	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	As per Customs Act,1962 and other allied rules of administration (https://trichycustomszone.gov.in)	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html
1.3.4	Time limit for taking a decisions, if any	Partially Met	1.54	0.77	As stipulated in the Customs Act, 1962 and Rules made thereunder (https://trichycustomszone.gov.in)	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	All references	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html

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					<p>received from the Trade, different stakeholders and Commissionerates are attended by sections headed by AC/DC in-charge. The file notings are prepared by Superintendents/ Inspectors / Tax Assistants and are further submitted to Section heads for further action as applicable. The recommendations are made/approvals are given by AC /DC /JC/ADC and finally the</p>			<p>stomszone.gov.in/rti-disclosure.html</p>

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					important decisions are approved by the Chief Commissioner. In case of any clarification required the same is referred to the Board/relevant authority to get final decision. (https://trichycustomszone.gov.in)			
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	The main function of this Office is overall supervision of the Customs work being carried out in its jurisdiction. This office also acts as a link between Board/other authorities/stak	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html

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					e holders and the Commission operates falling under the jurisdiction of this zone and Streamlining Customs and Excise Procedures.(https://trichycustomszone.gov.in)			
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Administering the Government's economic, tariff and trade policies with a practical and pragmatic approach Facilitating trade and industry by streamlining and simplifying Customs and Indirect Taxes processes in light of the	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html

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					<p>guidelines prescribed and facilitating the Trade and Industry Creating a climate for voluntary compliance by providing guidance and building mutual trust Combating revenue evasion, commercial frauds and social menace in an effective manner. To curb smuggling activities by conducting regular road / sea patrols and combing operations.(https://trichycustomszone.gov.in)</p>			

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1.4.3	Process by which these services can be accessed	Not Applicable	0	0	empty	Not Applicable	0	n/a
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As stipulated in Customs Act, 1962 and rules made thereunder. (https://trichycustomszone.gov.in)	Partially Met	0.77	https://trichycustomszone.gov.in/rti-disclosure.html
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Any taxpayer/individual may file a complaint against any Officer in the following manner: a) Complaint can be filed in CPGRAMS. b) Complaint can be filed by sending email to official email id of this office (ccuprev-custrichy@nic.in) c) Complaint can be sent offline in hard copy	Fully Met	1.54	https://trichycustomszone.gov.in/rti-disclosure.html

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					to this office by post or person. The Complaints filed are taken seriously and action as applicable is initiated for the same. (https://trichycustomszone.gov.in)			
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Partially Met	1.92	0.96	Available at the resources. (https://trichycustomszone.gov.in)	Not Met	0	Please provide specific link to the question asked.
1.5.2	List of Rules, regulations, instructions manuals and records.	Partially Met	1.92	0.96	Available at the resources. (https://trichycustomszone.gov.in)	Not Met	0	Please provide specific link to the question asked.
1.5.3	Acts/ Rules manuals etc.	Not Met	1.92	0	empty	Not Met	0	Please provide specific link to the question asked.
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://trichycustomszone.gov.in/pdf/zonal-	Not Met	0	Please provide specific link to

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					transfer-policy.pdf https://trichycustomszone.gov.in/posting-transfer.html			the question asked.
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Not Met	3.85	0	empty	Not Met	0	not met
1.6.2	Custodian of documents/categories	Not Met	3.85	0	empty	Not Met	0	not met
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Partially Met	0.96	0.48	Local Purchase Committee	Not Met	0	not met
1.7.2	Composition	Partially Met	0.96	0.48	NA	Not Met	0	not met
1.7.3	Dates from which constituted	Not Met	0.96	0	empty	Not Met	0	not met
1.7.4	Term/ Tenure	Not Met	0.96	0	empty	Not Met	0	not met
1.7.5	Powers and functions	Not Met	0.96	0	empty	Not Met	0	not met
1.7.6	Whether their meetings are open to the public?	Not Met	0.96	0	empty	Not Met	0	not met
1.7.7	Whether the minutes of the meetings are open to the public?	Not Met	0.96	0	empty	Not Met	0	not met
1.7.8	Place where the minutes if open to the public are available?	Not Met	0.96	0	empty	Not Met	0	not met
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://trichycustomszone.gov.in	Not Met	0	not met
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://trichycustomszone.gov.in	Not Met	0	not met
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://trichycustomszone.gov.in	Not Met	0	not met

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1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	v.in empty	Not Met	0	not met
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://trichycurstomszone.gov.in/rti-cpio.html	Fully Met	3.85	https://trichycurstomszone.gov.in/rti-cpio.html
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://trichycurstomszone.gov.in/rti-cpio.html	Fully Met	3.85	https://trichycurstomszone.gov.in/rti-cpio.html
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Met	0	Please revisit if it comes under Not Applicable Category as per RTI act.
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Met	0	Please revisit if it comes under Not Applicable Category as per RTI act.
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	As per NACIN training Schedule	Not Met	0	Information appearing in the remark box should also be there on the

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1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Officers are nominated for training on RTI related subjects which are conducted by NACIN.	Not Met	0	Information appearing in the remark box should also be there on the website. Please provide the direct link to the information asked.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	As per NACIN training Schedule	Not Met	0	Information appearing in the remark box should also be there on the website. Please provide the direct link to the information

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1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Not Met	0	n/a
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://trichycustomszone.gov.in/pdf/zonal-transfer-policy.pdf https://trichycustomszone.gov.in/posting-transfer.html	Fully Met	7.69	https://trichycustomszone.gov.in/posting-transfer.html https://trichycustomszone.gov.in/pdf/zonal-transfer-policy
Total			85	64		98	44	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Partially Met	10	5.00	https://trichycustomszone.gov.in/	Not Met	0	Not met
2.1.2	Budget for each agency and plan & programmes	Not Met	10	0	empty	Not Met	0	Not met
2.1.3	Proposed expenditures	Not Met	10	0	empty	Not Met	0	Not met
2.1.4	Revised budget for each agency, if any	Not Met	10	0	empty	Not Met	0	Not met
2.1.5	Report on disbursements made and place where the related reports are available	Not Met	10	0	empty	Not Met	0	Not met
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Met	16.67	0	empty	Not Met	0	Not met
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the	Not Met	16.67	0	empty	Not Met	0	Not met

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	official delegation, (d) Expenditure on the visit							
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Not Met	16.67	0	empty	Not Met	0	Not met
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	n/a
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the	Not Applicable	0	0	empty	Not Applicable	0	n/a

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	recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Met	50	0	empty	Not Met	0	not met
Total			150	5		150	0	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Partially Met	12.5	6.25	Available at Resources at https://trichycurstomszone.gov.in	Partially Met	6.25	https://trichycurstomszone.gov.in
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Partially Met	12.5	6.25	NA	Not Met	0	n/a
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on the website as well.
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A

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3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as

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3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A

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	affect public to make the process more interactive - Outline the Public consultation process							category, then please mention this on website as well.
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	If it comes under the N/A category, then please mention this on website as well.
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	(https://www.cbic.gov.in) (https://trichycustomszone.gov.in/) (https://tuticorincustoms.gov.in/)	Fully Met	50.00	https://trichycustomszone.gov.in/
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Partially Met	25	12.50	Available in electronic format on CBIC Website (https://www.cbic.gov.in)	Not Met	0	Information manual should also be there on the concerned P.A. website.
3.4.2	Information manual/handbook available in Printed format	Partially Met	25	12.50	Available at resources https://trichycustomszone.gov.in	Not Met	0	not met
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Free of Cost at CBIC Website (https://www.cbic.gov.in)	Not Met	0	Concerned P.A. has given external link to the website. Information should be available on the concerned P.A. website.
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Please revisit if it comes under N/A category as per RTI Act.
Total			150	113		175	56	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	English & Hindi available at CBIC Website www.cbic.gov.in	Not Met	0	Not met
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Not Met	0	Not met
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Not Met	0	not met
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Available at Resources https://trichycustomszone.gov.in & https://ww	Partially Met	4.76	https://trichycustomszone.gov.in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	w.cbic.gov.in/ Available at Resources https://trichycustomszone.gov.in & https://www.cbic.gov.in/	Partially Met	4.76	https://trichycustomszone.gov.in
4.3.3	Location where available	Fully Met	9.52	9.52	Available at Resources https://trichycustomszone.gov.in https://www.cbic.gov.in/	Partially Met	4.76	https://trichycustomszone.gov.in
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	CPIO O/o The Chief Commissioner of Customs(Preventive), No.1, Williams Road, Cantonment, Tiruchirapalli. Shri R. Nama sivayam, Assistant Commissioner (CCO), "B" Wing, First Floor, No.1, Williams Road,	Fully Met	7.14	https://trichycustomszone.gov.in https://trichycustomszone.gov.in/posting-transfer.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Cantonment, Tiruchirapalli – 620 001. Tel. No. 0431-2415477 Fax No. 0431-2416155 (https://trichycustomszone.gov.in)			
4.4.2	Details of information made available	Fully Met	7.14	7.14	CPIO O/o The Chief Commissioner of Customs(Preventive), No.1, Williams Road, Cantonment, Tiruchirapalli. Shri R. Nama sivayam, Assistant Commissioner (CCO), "B" Wing, First Floor, No.1, Williams Road, Cantonment, Tiruchirapalli – 620 001. Tel. No.	Partially Met	3.57	https://trichycustomszone.gov.in https://trichycustomszone.gov.in/rti-disclosure.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					0431-2415477 Fax No. 0431-2416155 (https://trichycustomszone.gov.in)			
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	(https://trichycustomszone.gov.in)	Not Met	0	not met
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	CPIO O/o The Chief Commissioner of Customs(Preventive), No.1, Williams Road, Cantonment, Tiruchirapalli. Shri R. Nama sivayam, Assistant Commissioner (CCO), "B" Wing, First Floor, No.1, Williams Road, Cantonment, Tiruchirapalli – 620 001. Tel. No. 0431-2415477	Fully Met	7.14	https://trichycustomszone.gov.in/rti-disclosure.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Fax No. 0431-2416155 (https://trichycustomszone.gov.in)			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	“CPGRAMS” online portal exists for redressal of grievances of the public [www.pgportal.gov.in]	Partially Met	1.79	The given link is external to the website.
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Quarterly report has been uploaded on the portal containing the details of applications	Not Met	0	Not met
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Met	0	Not met
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Met	0	Not met
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Met	0	Not met
4.5.6	Annual Report	Not Applicable	0	0	empty	Not Met	0	Not met
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Not met
4.5.8	Any other information such as - (a) Citizen’s Charter, (b) Result Framework Document (RFD),	Partially Met	3.57	1.79	https://trichycustomszone.gov.in	Not Met	0	Not met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter				v.in/pdf/citizen-s-charter.pdf			
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Quarterly Report on the portal has been uploaded.	Not Met	0	Not met
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Quarterly Report on the portal has been uploaded.	Not Met	0	Not met
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Met	0	Not met
Total			129	109		200	34	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Partially Met	20	10.00	https://trichycuNot Met stomszone.gov.in/rti-cpio.html	Not Met	0	https://trichycu stomszone.gov.in/rti-cpio.html
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Not Met	20	0	empty	Not Met	0	not met
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	not met
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from	Not Met	20	0	empty	Not Met	0	not met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	which constituted, (b) Name & Designation of the officers							
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Not Met	0	not met
Total			100	10		100	0	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Partially Met	25	12.50	https://trichycu.stomszone.gov.in/	Not Met	0	not met
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	not met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	not met
Total			50	13		50	0	
Grand Total			664	313		773	134	