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भारत सरकार
GOVERNMENT OF INDIA
वित्त मंत्रालय, राजस्व विभाग
MINISTRY OF FINANCE ; DEPARTMENT OF REVENUE
सीमा शुल्क मुख्य आयुक्त का कार्यालय (निवारक)
OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS (PREVENTIVE)
नं 1 विल्लियम्स रोड, कन्टोनमेंट, तिरुच्चिरापल्ली 620 001.
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C.No.II/03/08/2017-CC(P) TRY

Dated: 28.03.2017.

To

The Commissioner of Customs,
Trichy / Tuticorin.

Sir,

Sub: Estt. – Annual General Transfer, 2017 in respect of IRS (C & CE)
Officers – Calling for options for onward submission to DGHRD – Reg.
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A copy of DGHRD's letter F.No.8/PC/196/AGT-2017/HRD(HRM-II)/2016 dated 28.03.2017 on the above subject is forwarded herewith along with the enclosures.

It is requested that the contents of the above letter may please be gone through carefully and while forwarding the options for transfer, the instructions contained in the DGHRD's letter may please be adhered to. Further, it is requested that Proforma-I duly filled by the officers concerned may be verified with the service book and forwarded to this office with necessary attestation **on or before 04.04.2017.**

Yours faithfully,

Encl. : As above.

(कै. इंजिनियर K. ENGINEER)
अपर आयुक्त (मुआका) ADDITIONAL COMMISSIONER (CCO)



भारतसरकार / Government of India
वित्तमंत्रालय / Ministry of Finance,
राजस्वविभाग / Department of Revenue
केंद्रीय उत्पाद एवं सीमाशुल्क बोर्ड / Central Board of Excise & Customs
मानव संसाधन विकास महानिदेशालय / Directorate General of Human Resources Development
407, Deep Shikha, Rajendra Place, New Delhi – 110008

F.No. 8/PC/196/AGT-2017/HRD (HRM-II)/2016

Dated: 28th March, 2017

To,

The Pr. Chief Commissioners, Central Excise/Customs /Service Tax (All),
The Pr. Directors General, Customs, Central Excise & Service Tax (All),
The Chief Commissioners, Central Excise / Customs / Service Tax (All),
The Directors General, Customs, Central Excise & Service Tax (All),
The Chief Commissioner (AR)/CESTAT,
The Principal Commissioner / Commissioners i/c of Directorates (All),
The Commissioner, Settlement Commission, Chennai/Delhi/Mumbai/Kolkata,
The Commissioner, Authority for Advance Rulings, Delhi,
The Chief Controller of Factories, New Delhi,
The Narcotics Commissioner, Gwalior.

Sir / Madam,

Subject: Annual General Transfer 2017– reg

The Board has directed that the process of securing options for Annual General Transfer of IRS (C&CE) Officers in 2017 is to be completed in a time bound manner. The transfers would be based on criteria laid down in the extant Transfer/ Placement Policy of IRS (C&CE) officers issued vide F. No. A-22011/03/2008-Ad.II dated 05.04.2011 by the CBEC. Officers due for transfer as per the Transfer/Placement Policy or requesting for transfer on personal grounds, may be asked to indicate their options for transfer in the enclosed Proforma-I (also available on CIEC/DGHRD websites). The officers may be asked to indicate **only the names of the stations() and not specific zones/postings.**

2. Any representations received for transfer on compassionate grounds from officers, who are otherwise not due for transfer, should also be accompanied by duly filled **Proforma-I Part (A) & (B)** with specific recommendations of the concerned Principal Chief Commissioner/ Chief Commissioner / Principal Director General/ Director General in-charge of Zones / Directorates on the request made by the officer. **Officers requesting for posting to a station on compassionate grounds (mentioned in Para 9 of the Transfer/ Placement Policy of IRS**

(C&CE) Officers) may be asked to provide documentary evidence to support their representations. Board may also exercise its right to refer medical ground cases to a Medical Board for verification of the grounds given. The officers seeking retention on the ground of their children studying in XII during academic session 2017-18 should furnish the copies of supporting documents with their representation, failing which their applications shall not be processed. Officers exercising their option are also requested to specifically mention in the given Proforma-I whether they are willing to be considered for posting in NACEN, Faridabad and its Regional Training Institutes subject to their eligibility for posting at that station.

3. It is requested that all options and representations from the officers in your zone/charge may be forwarded to this Directorate in a single bunch in Proforma-II (copy enclosed) after duly segregating them according to rank of the officers, with an index of the representations being forwarded. The controlling officers should clearly state in their forwarding letter the relevant paragraph of the transfer policy under which such recommendation is being made and may also give their views on the merits of the representation. All communications may kindly be sent to the **Additional Director General (HRM-II), Directorate General of Human Resources Development, 407/8, Deep Shikha Building, Rajendra Place, New Delhi -110008** for the sake of consolidation of receipts regarding Annual General Transfer, 2017.

4. The officers should ensure that the options given by them are strictly in accordance with the guidelines laid down in the transfer policy (as amended from time to time) to improve their probability of being posted to a station/ zone requested for. Only those representations, which are received through proper channel, shall be processed. Advance copies received shall not be acted upon.

5. Attention of all concerned is also invited to the Office Order dated 24.03.17 (in relation to GST) issued from F.No 8/B/2(8/HRD(HRM)/2015Pt. uploaded on the CBEC website regarding re-organization of field formations in CBEC in GST regime. It has been decided by the Board that the formations mentioned in the Annexure to the aforesaid Office Order may also be considered while submitting options in response to this AGT circular.

6. It has been further decided by the Board that any representations received in this Directorate after 15.04.2017 shall not be entertained unless the concerned Chief Commissioner certifies that the representation could not have been submitted by the due date and arose on account of circumstances which emerged after the due date. As the Board has fixed 15.04.2017 as the last date of receipt of representations, it is requested that the exercise may be completed expeditiously to enable this office to consolidate the data efficiently and within the time limit. Those officers who have already submitted their representation through proper channel and do not wish to make any change in either the choices of stations or grounds of representation need not apply afresh in response to this circular. Controlling Chief Commissioners / Directors General may kindly ensure that the representations already forwarded by them need not be resent unless there is change in choices or grounds of representation.

7. 'Due for Transfer List' for AGT-2017 of all grades of IRS (C&CE) officers, as per existing Transfer Policy, is enclosed.

8. Further, the officers who were transferred/retained till AGT-2017 vide Board's Office Orders may also be asked to send their representations /options for posting during AGT-2017.

9. Board has also directed that no transfer/ local rotation orders (LRs) involving change of station should be issued by the field Pr. Chief Commissioners/Chief Commissioners in their respective jurisdictions from the date of this circular till the completion of AGT-2017 exercise. However, in case of grave and exceptional circumstances, such LR orders may be issued by the field Pr. Chief Commissioners / Chief Commissioners / Cadre Controlling Commissioners with the prior approval of the Board.

10. The contents of this letter may be brought to the notice of all concerned.

Encl: Transfer Proforma I & II

Yours faithfully,

(Sunil K. Sawhney)

Director General (HRD)

3880 to 3939
28/03/2014

PROFORMA - I (PART-A)

TRANSFER PROFORMA

Name of the Officer	Emp. Code as per Civil List	Designation	Commissionerate / Office in which working and / or posted at present	Date from which posted in the Present station	Date of Birth	Home Town	Home State	Options for City of posting (name five different stations in order of preference):	Reasons for giving of these options * (please mention code only viz., a / b / c / d / e) (See list below)	Option for NACEN and its RTI (Y for Yes or N for No)	In case of other (f) * Provisions / para of transfer policy under which posting to a station has been opted.
1	2	3	4	5	6	7	8	9	10	11	12

* List of Reasons for giving these options

- (a) Working spouse (indicate whether spouse is fellow IAS Service / Central Service / All India Service / Central Government / State Government / PSU / Private Sector or self employed with supporting documents) (Para 9.2 or 9.3 of Transfer Policy)
- (b) Medical Ground of self (indicating nature of illness with supporting documents) (Para 9.1 of Transfer Policy)
- (c) Education of Children (Class X / XII during academic session 2016-17 with supporting documents) (Para 9.5 of Transfer Policy)
- (d) Forthcoming retirement (Para 9.4 of Transfer Policy)
- (e) Completion of tenure in North Eastern Region, Jammu & Kashmir, NACEN, CESTAT, Directorate of Vigilance (Para 5.9 of Transfer Policy)
- (f) Others (please specify the details).

Note:

1. Options only in respect of stations will be entertained and requests for specific posting in a particular station will not be considered.
2. Officers whosoever want to give additional details in respect of their request may attach suitable details in an annexure.

Station:

Date:

Controlling Chief Commissioner's / Commissioner's comments

The particular given by the applicant is verified and found correct

Signature & Stamp of Controlling Chief Commissioner/Commissioner

Signature of the officer with designation

