



सीमा शुल्क आयुक्त का कार्यालय  
OFFICE OF THE  
COMMISSIONER OF CUSTOMS

20.11.2017

सीमा शुल्क आयुक्त का कार्यालय (निवारक)  
नं 1.विलियम्स रोड, कैंटोनमेंट, तिरुच्चिरापल्लि-620001

OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)

NO.1 WILLIAMS ROAD, CANTONMENT, TIRUCHIRAPPALLI - 620 001.

फोन नं Phone No. 0431 - 2410672

फैक्स Fax: 0431- 2412204

E-mail: cusestttry@gmail.com

C.No.I/13/01/2012-ADMN.

Dated: .07.2017

**ORDER**

Sub:- Declaration of Head of Office and Delegation of Financial Power to Joint Commissioner (P&V) / DC's /AC's, in the Trichy Customs (Preventive) Commissionerate - Reg.

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In exercise of the Powers vested under Rule 14 of the Delegation of Financial Power Rules, 1978, I declare the following Officers as Head of Office for the purpose of exercising financial powers:

Commissionerate's Headquarters :- Joint Commissioner of Customs in charge of (P&V),  
Customs Divisions :- Deputy Commissioner / Assistant Commissioner incharge of concerned Divisions.

2) In exercise of the powers vested Under Rule.13(3) of the Delegation of Financial Powers Rules, 1978 and in supersession of the earlier delegations, I hereby authorize the Joint Commissioner in charge of (P&V), in Commissionerate's Headquarters Office and the Deputy Commissioners/Assistant Commissioners in charge of concerned Divisions to exercise the power of sanction of expenditure to the extent as mentioned in Column (5) and Column (6) of the table below:-

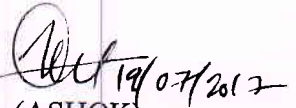
Sl.No.	Sl.No. of the item of expenditure	Item of Expenditure	Monetary Limit upto which expenditure can be incurred		
			Head of Department Ref: O.M.No.15/6/2008-IFU - III(EC) dated 15.9.2011	Head of Office (Hqrs. Office) Trichy	Head of Office (Divisions)
(1)	(2)	(3)	(4)	(5)	(6)
1	2.3	Electric, gas and water charges	Full Powers	Full Powers	Full Powers
2	2.4	Fixtures, Furniture (Both for purchase and repair)	Full Powers	Rs. 20,000/- at a time in each case subject to Rs. 1.5 Lakh per year	Rs. 8,000/- at a time in each case subject to Rs. 60,000/- per year
3	2.7	Legal Charges	Full Powers	Full Powers	-----
4	2.8(v)	Maintenance, upkeep and repairs of Departmental vehicles -	Full powers	(a)Rs.30000/- at a time in each case - Repair & Replacement for Departmental Vehicle	(a) Rs. 12,000/- at a time in each case - Repair & Replacement for Departmental Vehicle
5		Departmental vehicles - FUEL	Full powers	(b)Rs.15000/- per vehicle per month	(b) Rs.6,000/- per vehicle per month
6	2.14	Computers			
		i) Purchase / procurement of PC's / Hard ware	i)Rs.15 Lakh / Year	Rs. 50,000/- per year	Rs. 20,000/- per year.
		ii)AMC of Computers (Hardware) excluding sites- Rs lakh/year (non PSU) including	ii) Full powers in case of PSU	Rs. 50,000/- per year	-----
			iii)Rs 5 lakh/year		

		repairs, upkeep etc., of Computers iii) Site preparation of Computer / Installation iv) Maintenance for Site of Computers-	iv) R.5 Lakh / Year	Rs. 2,00,000/- per year -----	Rs. 80,000/- per year. -----
7	2.16	Postal & Telegraph charges	Full powers to incur expenditure on this item subject to following the existing Government instruction. Through E-Governance activities, electronic mode is to be increasingly adopted.	Full powers	Full Powers
8	2.18	Publications	Full Powers	Rs. 15,000/- at a time in each case subject to Rs. 1,50,000/- per year	Rs. 6,000/- at a time in each case subject to Rs. 60,000/- per year
9	2.17	Printing & Binding	i) Full Powers to HODs in case printing is done in Govt. press or through Directorate of printing. ii) Rs. 1 Lakh per year through private party including cost of paper and binding following GFRs 2005 provisions and Govt. instructions on the subject.	Rs. 1,00,000/- per year	Rs. 40,000/- per year
10	2.22	Purchase of Stationery	Upto Rs. 10 Lakh per year Govt's economy instructions & GFRs 2005 provisions are to be followed in procurement and inventory management. HODs have to ensure that there is no wasteful expenditure.	Rs.4,00,000/- per year (Rs.40,000/- at a time)	Rs.1,60,000/- per year (Rs.20,000/- at a time)
11	2.23	Stores (Materials & Supply)	Full Powers	Rs. 50,000/- per Year	Rs. 20,000/- per Year
12	2.24	Supply of uniforms etc.	Full Powers	Rs. 50,000/- per year	Rs. 20,000/- per year
13	2.25	Telephone Charges	Full Powers	Full Powers	Full Powers
14	2.27	All office equipment's including typewriters electronic, typewriter dedicated work processors, intercom equipment, calculator, electronic, stencil cutters, Dictaphones, tape recorder, photocopiers, copying machines, franking machines, filing and indexing systems etc.,	Full powers	Rs.50,000/- at a time in each case subject to Rs.200000/- per year	Rs.10000/- at a time in each case subject to Rs.80,000/- per year
15	3	Other items of contingent expenditures	Recurring-Rs.1 lakh per year in each case  Non-Recurring – Rs.1 Lakh in each case	Recurring – Rs.20,000/- per year in each case Non -Recurring – Rs.20,000/- in each case	Recurring – Rs.8000/- per year in each case Non-Recurring – Rs.8000/- in each case

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16	4	Miscellaneous Expenditure	Recurring Rs. 10,000/- per year in each case Non-Recurring Rs. 20,000/- in each case	Recurring Rs. 5,000/- per year in each case Non-Recurring Rs. 5,000/- in each case	Recurring Rs. 2,000/- per year in each case Non-Recurring Rs. 2,000/- in each case
17	21(C)	Purchase of Rubber Stamps & Office Seals As per (Annexure-II) of DFPR, Rule 1978	Full Power	Rs. 20,000/- per year (Rs. 4000/- at a time)	Rs. 8,000/- per year (Rs. 2000/- at a time)
18	Outsourcing of service	Outsourcing of services (Subject to approval of no of persons by HOD)	Rs.30 Lakh p.a	Same as HOD	-----

The Heads of Offices will ensure that the relevant instructions / procedures on the above subject are followed and due economy in expenditure is exercised.

  
 (ASHOK)  
 COMMISSIONER

To  
 The Joint Commissioner (P&V), Customs Hqrs. Trichy  
 The Assistant Commissioner of Customs, Customs Divisions,  
 CUDDALORE / NAGAPATTINAM / TRICHY / TUTICORIN / RAMNAD  
 Copy to :- CAO / PAO / AO(Admn) / AO ESTT., / AO DDO Customs Hqrs. Trichy  
 Supdt., CIU / Personnel / Vig., / Legal / Cus. Pol. Customs Hqrs. Trichy

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