



सीमा शुल्क आयुक्त का कार्यालय (निवारक)  
**OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)**  
नं 1, विलियम्स रोड, कन्टोनमेंट, तिरुच्चिरापल्ली-620 001  
**NO.1 WILLIAMS ROAD, CANTONMENT, TIRUCHIRAPPALLI- 620 001**

C.No.II/3/09/2017-PERS

Date : 19/04/2018

**CIRCULAR**

Sub : Drawal of Panel in respect of Head Havaldar / Havaldar for posting to Customs Commissionerate Tuticorin for the year 2018 from the Commissionerates of Trichy Customs and CC(P)'s office, Trichy - Calling for willingness from "Eligible Head Havaldar / Havaldar" - reg.

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It is proposed to call for Written Request / Willingness as per the enclosed proforma from "Eligible Head Havaldar / Havaldar" for panel posting as replacement for the tenure completing Head Havaldar / Havaldar in Tuticorin CH.

**2. GENERAL CONDITIONS FOR ELIGIBILITY**

- i) Head Havaldars / Havaldars having a minimum service of 02 years as on 30/06/2018, in Trichy Customs Commissionerates and CC(P)'s office at Trichy alone are eligible.
- ii) The rotational posting to Tuticorin Customs Commissionerate will be subject to Willingness and Vigilance clearance at the time of such posting and the Commissioner of Customs, Trichy will be the NODAL COMMISSIONER for empanelment of the panel.
- iii) Second posting to C.H.Tuticorin in the said cadres will not be considered, until all the willing officers working in Trichy Customs Commissionerate and CC(P)'s office, Trichy complete their posting at Tuticorin Customs Commissionerate once in any one of the three cadres of Head Havaldar / Havaldar and erstwhile Sepoy. Empanelment for second time posting will be finalized in the order of date of relief from Customs Commissionerate Tuticorin irrespective of their seniority and only after completion of cooling-off period of 03 years.
- iv) The Head Havaldar /Havaldar, who had already worked in Airport Trichy / Karaikal Port / ICDs / DRI or any other deputation posts, shall be eligible for Tuticorin Customs only after completion of 02 years of cooling-off period from such postings.

3. The selected officers from the drawn list shall be posted to CH Tuticorin for a period of 05 years and specific posting and subsequent rotation of the officers shall be carried out by Commissioner of Customs, Tuticorin. Willingness once exercised cannot be withdrawn. The officers should also note that, Transfer benefits will be admissible to them only if they have completed the prescribed tenure at their present stations.

4. Officials, on completion of their 05 years tenure at CH Tuticorin are liable to be posted either to any formation, including the coastal formations of this Commissionerate depending on the administrative exigencies.

5. Head Havaldar / Havaldar who are eligible and willing to apply for posting to CH Tuticorin as per the above conditions, may furnish their written request / willingness in the enclosed proforma with their history of postings through proper channel so as to reach this office **on or before 30/04/2018**

6. This is issued with the approval of Commissioner of Customs, Trichy.

(जे मुहम्मद .नवफल/ J. MD. NAVFAL)

संयुक्त आयुक्त (पी एवम वी) /JOINT COMMISSIONER (P&V)

To

The Dy. / Asst. Commissioner of Customs, Cuddalore / Nagai / Trichy / Ramnad / Tuticorin / AIU  
All Customs formations under Trichy Customs Commissionerate.

Copy to :

The Superintendent Vig. / CF. / CIU , Customs Hqrs. Trichy  
The Group C non-gazetted Executive Officers Welfare Association, Trichy / Tuticorin

Copy submitted to :

The Chief Commissioner of Customs (Prev.), Trichy.

- With a request to obtain willingness of the officers working in CC(P)'s office and forward the consolidated list of willing officers, along with required "Vigilance Clearance as on date"

The Commissioner of Customs, CH Tuticorin

**PROFORMA FOR WILLINGNESS TO CH TUTICORIN**

- 1 Name & Designation of the officer :
- 2 Date of Regular appointment in the present cadre :
- 3 Seniority Number (Latest) :
- 4 Place of working :
- 5 Date from which working in the present station :
- 6 Date from which working in the Cluster Commissionerates:
- 7 Whether worked previously in Tuticorin Cluster (Cus. Dvn. TTN & CH TTN) From To
- 8 Whether worked in Airport Trichy : From To
- 9 Whether worked in Karaikal Port : From To
- 10 Whether worked in ICD : From To

**DECLARATION**

I hereby submit my willingness for posting to CH Tuticorin. I undertake that I will join duty at CH Tuticorin as and when I am posted and that I will not ask for any cancellation / Modification.

SIGNATURE

**CERTIFICATE**

Certified that the above particulars have been verified with the service records and they are found correct.

ADMINISTRATIVE OFFICER  
(HQRS. / DIVISION)