

OS

सीमा शुल्क आयुक्त का कार्यालय
OFFICE OF THE
COMMISSIONER OF CUSTOMS
28 SEP 2018

JK AD

	भारत सरकार GOVERNMENT OF INDIA
	वित्त मंत्रालय, राजस्व विभाग TIRUCHIRAPPALLI / TIRUCHIRAPPALLI
	MINISTRY OF FINANCE ; DEPARTMENT OF REVENUE सीमा शुल्क मुख्य आयुक्त का कार्यालय (निवारक) OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS (PREVENTIVE)
	नं 1 विलियम्स रोड, कन्टोनमेंट, तिरुचिरापल्लि 620 001. NO.1, WILLIAMS ROAD, CANTONMENT, TIRUCHIRAPPALLI 620 001 Tel No.0431-2416255, Fax No.0431-2416155 Email: customspreventive@gmail.com

ACI/PAV

C.No.II/03/15/2015 – CC(P) TRY

Dated: 28.09.2018

To
The Commissioner of Customs,
Trichy / Tuticorin.

Sir,

Sub: AGT 2018 in the grade of Head Havaldars / Havaldars –
Publishing of list of staff who have completed their prescribed
tenure in Chennai City / CC(P) Zone.- Reg.

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A copy of letter C.No.II/03/28/2018 – CCA.Estt dated 24.09.2018 of  
CCA, Chennai on the above subject is forwarded herewith.

In this regard, it is requested that the requisite information in the above  
letter may please be sent directly to the CCA, Chennai under intimation to this  
office.

Encl.: As above.

भवदीय Yours faithfully,



(एस. ईश्वर रेड्डी / S.ESWAR REDDY)

संयुक्तआयुक्त (मुआका) / JOINT COMMISSIONER(CCO)

सीमा शुल्क आयुक्त (निवारक) का कार्यालय  
O/o. The Commissioner of Customs (Preventive)  
न-1, विलियम्स रोड, तिरुचिरापल्लि  
No.1, WILLIAMS ROAD, TIRUCHIRAPPALLI.

DT. 28/9/2018

C.No. II/03/05/2017 - pass.

Forwarded to all Divisional Acs / AOC(DDO) Hqs Trichy  
for compliance on or before 3/10/2018.

28/9/2018

आर. चिन्नदुरै  
R. CHINNADURAI  
अधीक्षक  
SUPERINTENDENT

|                                                                                                                                                                                                                                                                                                                           |                                                                                  |                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|---------------------------------------------------------------|
|                                                                                                                                                                                                                                          |  | दूरभाष /Telephone : 044-28331011<br>फेक्स /Fax : 044-28331113 |
| प्रधान मुख्य आयुक्त का कार्यालय माल और सेवा कर और केन्द्रीय उत्पाद शुल्क चेन्नई जोन /<br><b>OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GOODS AND SERVICE TAX AND CENTRAL EXCISE, CHENNAI ZONE</b><br>26/1, महात्मागांधीरोड, नुंगम्बाक्कम, चेन्नई-600 034<br>26/1, Mahatma Gandhi Road, Nungambakkam, Chennai - 600 034 |                                                                                  |                                                               |

सी.सं.C.No.II/03/ 28/2018 -सं.नि.प्रा.स्था.CCA.Esst

दिनांक/Date : 27.09.2018

To,  
 The Principal Commissioner / Commissioner, GST & Central Excise,  
 Chennai North / South/Outer / Puducherry/ Chennai Audit-I/II/Appeals-I/II,  
 Coimbatore/Madurai/Salem/Trichy/Coimbatore Audit/Appeals  
 The Commissioner, Trichy /Tuticorin Customs

Sir/Madam

Sub- AGT 2018 in the grade of Head Havaldars/Havaldars- Publishing of list of Staff who have completed their prescribed tenure in Chennai City/CC(P) Zone.

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In accordance with the Transfer Policy 2018, the list of Head Havaldars /Havaldars who have completed their prescribed tenure of posting in the respective Commissionerates/Zone are enclosed as **Annexure**.

As per the Transfer Policy 2018, the following criteria are adopted to reckon the postings in erstwhile Commissionerates

| SI. No. | GST FORMATIONS                        | Formations reckoned for calculating the continuous tenure in Commissionerates/ Group/ Zone                                                  | Prescribed Tenure         |
|---------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 1       | Pr. CCO, Chennai GST & Central Excise | CCO, Central Excise, CCO, Service Tax & PCCO                                                                                                | 6 years                   |
| 2       | Chennai North                         | CCO, Central Excise, CCO, Service Tax, Chennai — I, Service Tax —I & Chennai North                                                          | 6 years                   |
| 3       | Chennai South                         | Chennai-II, Chennai IV , Service Tax-II & Chennai South                                                                                     | 6 years                   |
| 4       | Chennai Outer                         | Chennai-III & Service Tax-III & Chennai Outer                                                                                               | 6 years (in Chennai City) |
| 5       | Audit-I& II Chennai                   | Internal Audit Sections of Erstwhile Commissionerates, LTU Audit Circle & Audit-I/II CX Chennai, Service Tax Audit & Audit-I/II GST Chennai | 6 years                   |
| 6       | Chennai Appeals-I& II                 | Appeals-I /II CX & Service Tax Appeals                                                                                                      | 6 years                   |
| 7       | CCP Zone                              | CCO, Trichy Customs & Tuticorin Customs of CCP Zone, Trichy.                                                                                | 8 years                   |

02. The concerned Commissionerates are requested to circulate the list to the Head Havaldars/ Havaldars mentioned and may be directed to go through the list and discrepancy if any, may be brought to the notice of this office in the prescribed format enclosed as **Annexure-I** with proper authentication by the Administrative Officer concerned after verifying the same with service Book of the respective Head Havaldars/Havaldars.

03. It is also requested that Concerned Commissionerates may verify the correctness of the data of the remaining Head Havaldars/Havaldars with reference to the Transfer Policy 2018 and if any of the officer is left out in the above list the same may be brought to the notice of this office.

Contd..

04. Representations, if any, received from the Head Havaldars/Havaldars requesting change of postings/ place of choice, in the prescribed format (**Annexure-II**), may also be forwarded to this office.

05. It is further informed that Head Havaldars/Havaldars working in GST formations and who are willing to work in CCP Zone, Trichy may send their willingness, in the prescribed format (**Annexure-II**) through proper channel to this office.

06. All the above details may be sent to this office on or before 05.10.2018.

07. This is issued with the approval of Competent Authority, Cadre Control, Tamil Nadu & Puducherry, Chennai Zone

Encl: As above.

K. Manasa  
24/9/18

(MANASA GANGOTRI KATA)  
JOINT COMMISSIONER

काँपी प्रस्तुत करने के लिए / Copy submitted to:

The Chief Commissioner, Customs Preventive Zone, Trichy

को काँपी/ Copy to:

1. The Chief Accounts Officer, Pr.CCO
2. Sr.PS to Pr. Chief Commissioner, GST & Central Excise Zone
- ✓ 3. The Superintendent(Computer), Chennai-North for display in website
4. The General Secretary, Group'C' Officer's Association, Chennai Zone
5. Hindi cell for translation
6. Master File

ANNEXURE-I

| PROFORMA FOR CORRECTIONS TO BE MADE IN THE LIST :             |                          |                       |
|---------------------------------------------------------------|--------------------------|-----------------------|
| PARTICULARS                                                   | AS APPEARING IN THE LIST | MODIFICATION REQUIRED |
| Employee Code                                                 |                          |                       |
| Name                                                          |                          |                       |
| GST Commissionerate                                           |                          |                       |
| Date of joining in the Present Grade                          |                          |                       |
| Date from Continuously working in the Present Commissionerate |                          |                       |
| Date from Continuously working in the Present Group           |                          |                       |

Signature :-----

Name :-----

Office :-----

Certified that the particulars furnished by the official have been verified with the Service book and found to be correct and require modification.

Signature :-----

Name :-----

Designation: Administrative officer

Office :-----



**PROFORMA FOR TRANSFER/RETENTION**

| 1.     | Employee Code                                                                                                                                                                                                                                           |                  |                 |               |                               |         |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|---------------|-------------------------------|---------|
| 2.     | Name of the Officer                                                                                                                                                                                                                                     |                  |                 |               |                               |         |
| 3.     | Designation                                                                                                                                                                                                                                             |                  |                 |               |                               |         |
| 4.     | Date of Birth                                                                                                                                                                                                                                           |                  |                 |               |                               |         |
| 5.     | Place where working at present                                                                                                                                                                                                                          |                  |                 |               |                               |         |
| 6.     | Date from which working :                                                                                                                                                                                                                               |                  |                 |               |                               |         |
|        | (i) Present station viz.,                                                                                                                                                                                                                               |                  |                 |               |                               |         |
|        | (ii) Commissionerate                                                                                                                                                                                                                                    |                  |                 |               |                               |         |
|        | (iii) Present place of postings                                                                                                                                                                                                                         |                  |                 |               |                               |         |
| 7.     | History of Posting since entry into service :-                                                                                                                                                                                                          |                  |                 |               |                               |         |
| S. No. | Designation                                                                                                                                                                                                                                             | Place of Posting | From DD/MM/YYYY | To DD/MM/YYYY | Whether change was on request | Remarks |
| 1      |                                                                                                                                                                                                                                                         |                  |                 |               |                               |         |
| 2      |                                                                                                                                                                                                                                                         |                  |                 |               |                               |         |
| 3      |                                                                                                                                                                                                                                                         |                  |                 |               |                               |         |
| 4      |                                                                                                                                                                                                                                                         |                  |                 |               |                               |         |
| 5      |                                                                                                                                                                                                                                                         |                  |                 |               |                               |         |
| 8.     | Whether request for transfer, if Yes, please give 3 different stations of choice in the order of preference. (Note : request for any station only will be considered and request for specific posting in any particular station will not be considered) |                  |                 |               | 1.<br>2.<br>3.                |         |
| 9.     | Whether request for retention at present place                                                                                                                                                                                                          |                  |                 |               |                               |         |
| 10.    | Reasons for seeking Transfer /- Retention (attach separate sheet with supportive documents wherever necessary)                                                                                                                                          |                  |                 |               |                               |         |

Certified that the information furnished above is correct to the best of my knowledge and belief.

Place :

Date :

(SIGNATURE)  
(NAME)

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**CERTIFICATE BY THE OFFICER MAINTAINING SERVICE BOOK**

Certified that the particulars submitted by the officer have been verified with service book and corrections have been made in relevant columns wherever necessary.

Place :  
Date :

SIGNATURE OF THE OFFICER  
WITH NAME & DESIGNATION

**COMMENTS / RECOMMENDATIONS OF THE FORWARDING OFFICER**

1. DESERVING CATEGORY
2. NO MERIT AT PRESENT

Place:-  
Date:-

SIGNATURE OF THE OFFICER  
WITH NAME & DESIGNATION

## ANNEXURE

List of Head Havaldars/Havaldars who have completed continuous tenure of **SIX years** or more in a Commissionerate in Chennai City

| Emp Code              | Name            | Date of Birth | Date from which working in the present Group irrespective of Cadre |
|-----------------------|-----------------|---------------|--------------------------------------------------------------------|
| <b>HEAD HAVALDARS</b> |                 |               |                                                                    |
| <b>CHENNAI NORTH</b>  |                 |               |                                                                    |
| 1510                  | GOWTHAMAN D     | 04.07.1970    | 10.07.1991                                                         |
| 3117                  | DILLIRAJ E      | 03.05.1976    | 09.08.1999                                                         |
| 1573                  | SURESH BABU P   | 23.11.1969    | 04.07.1997                                                         |
| 5797                  | M.LINGESWARAN   | 07.05.1965    | 02.12.2009                                                         |
| 1587                  | MUTHIAH R       | 04.05.1962    | 27.01.1983                                                         |
| <b>CHENNAI SOUTH</b>  |                 |               |                                                                    |
| 4438                  | LILLY PUSHPAM C | 05.11.1964    | 01.08.1997                                                         |
| 4210                  | BALA T          | 12.02.1961    | 01.08.1997                                                         |
| 6532                  | SUNITHA P       | 17.10.1979    | 20.02.2004                                                         |
| <b>CHENNAI OUTER</b>  |                 |               |                                                                    |
| 3075                  | SIVAKUMAR D     | 13.04.1975    | 21.02.1994                                                         |
| 3064                  | RATHINAM V      | 10.06.1968    | 01.08.1997                                                         |
| 1565                  | SENTHAMARAI G   | 04.04.1964    | 05.02.1999                                                         |
| <b>HAVALDARS</b>      |                 |               |                                                                    |
| <b>CHENNAI NORTH</b>  |                 |               |                                                                    |
| 2005                  | KRISHNAMMA K    | 15.08.1964    | 16.02.2001                                                         |
| <b>CHENNAI SOUTH</b>  |                 |               |                                                                    |
| 4510                  | PERINAIDU R     | 1.07.1965     | 26.11.1997                                                         |
| 1539                  | NAGARAJAN A     | 13.5.1965     | 18.10.2014                                                         |

(5)

**CERTIFICATE BY THE OFFICER MAINTAINING SERVICE BOOK**

Certified that the particulars submitted by the officer have been verified with service book and corrections have been made in relevant columns wherever necessary.

Place :  
Date :

SIGNATURE OF THE OFFICER  
WITH NAME & DESIGNATION

**COMMENTS / RECOMMENDATIONS OF THE FORWARDING OFFICER**

1. DESERVING CATEGORY
2. NO MERIT AT PRESENT

Place:-  
Date:-

SIGNATURE OF THE OFFICER  
WITH NAME & DESIGNATION



## ANNEXURE

List of Head Havaldars/Havaldars who have completed continuous tenure of **8 years** or more as on 31.05.2018 in CC(P) Zone are given below

| <b>Emp Code</b>       | <b>Name<br/>S/Shri/Smt</b> | <b>Date of Birth</b> | <b>Date from which<br/>working in the<br/>present Zone<br/>irrespective of Cadre</b> | <b>Present GST<br/>Commissionerate</b> |
|-----------------------|----------------------------|----------------------|--------------------------------------------------------------------------------------|----------------------------------------|
| <b>HEAD HAVALDARS</b> |                            |                      |                                                                                      |                                        |
| 8113                  | ANTONY JEBAMALAI S         | 31-10-1970           | 10-11-2003                                                                           | Trichy Customs                         |
| 8117                  | MURUGAN A                  | 23-03-1968           | 10-11-2003                                                                           | Trichy Customs                         |
| 8077                  | THIRUNAVUKKARASU J         | 18-04-1962           | 14-11-1990                                                                           | Trichy Customs                         |
| 8120                  | PRAKASH S                  | 07-05-1968           | 10-11-2003                                                                           | Tuticorin Customs                      |
| 8066                  | PANDIAN R                  | 28-04-1966           | 30-03-1991                                                                           | Trichy Customs                         |
| 6626                  | BOJARAJAN M                | 12-01-1967           | 13-11-2003                                                                           | Trichy Customs                         |
| 9869                  | DURAI K                    | 10-04-1966           | 19-04-1996                                                                           | Trichy Customs                         |
| 9103                  | BASKARAN K                 | 27-04-1962           | 10-11-2003                                                                           | Trichy Customs                         |
| 8194                  | ALEXANDAR A                | 13-05-1968           | 14-11-2003                                                                           | Trichy Customs                         |
| 6752                  | GANESAMOORTHY P            | 07-05-1967           | 10-11-2003                                                                           | Trichy Customs                         |
| 8135                  | PRABAKARAN S               | 30-01-1970           | 14-11-2003                                                                           | Trichy Customs                         |
| 8090                  | MADHAVAN K                 | 22-04-1964           | 24-04-1992                                                                           | Trichy Customs                         |
| 9978                  | ARUNACHALAM A              | 12-04-1964           | 06-05-1992                                                                           | Trichy Customs                         |
| 9973                  | NAGARAJAN P                | 03-10-1964           | 14-11-2003                                                                           | Trichy Customs                         |
| 9975                  | KASINATHAN V               | 13-03-1971           | 09-12-2003                                                                           | Trichy Customs                         |
| 9979                  | KAMARAJ S                  | 07-12-1965           | 24-04-1996                                                                           | Trichy Customs                         |
| 8088                  | BALAKRISHNAN G             | 25-12-1962           | 24-04-1992                                                                           | Tuticorin Customs                      |
| 8192                  | ARUMUGAM S                 | 16.04.1964           | 12-11-2003                                                                           | Trichy Customs                         |
| 8092                  | SUNDRAMOORTHY P            | 22-04-1962           | 28-04-1992                                                                           | Trichy Customs                         |
| 8133                  | VALLINAYAGAM C             | 07-04-1974           | 13-11-2003                                                                           | Trichy Customs                         |
| <b>HAVALDARS</b>      |                            |                      |                                                                                      |                                        |
| 8102                  | LAKSHMANAN V               | 08-05-1963           | 14-06-1989                                                                           | Trichy Customs                         |
| 8149                  | RAJESH K                   | 19-05-1978           | 28-03-2005                                                                           | Tuticorin Customs                      |