



Government of India  
Ministry of Finance,  
Department of Revenue  
Directorate General of Human Resource Development  
Indirect Taxes & Customs  
C-4, Ground Floor, IRCON Building,  
District Centre Saket,  
New Delhi-110017



F.No. 712/112/HRD/WF-I/17

Date: .11.2018

To

The Pr. Directors General/Pr. Chief Commissioners (All)  
The Directors General/Chief Commissioners (All)  
The Pr. Commissioners/Pr. Additional Directors General (All)  
The Commissioners/Additional Directors General (All)

Sir/Madam,

**Subject:-Scheme for grant of Cash Awards to meritorious children of Departmental officers/ staff for their performance in the 10<sup>th</sup>/12<sup>th</sup> standard Board Examinations held in March/April, 2016, 2017 and 2018-Reg**

The Scheme for grant of Cash Awards to meritorious children of departmental officers/ staff in recognition of their performance in the 10<sup>th</sup> and 12<sup>th</sup> standard Board Examinations held in March/April, 2016, 2017 and 2018 has been approved by the Governing Body of the Customs & Central Excise Welfare Fund. A copy of the approved Cash Award Scheme-2016, 2017 and 2018 applicable to the academic years 2015-16, 2016-17 and 2017-18 is enclosed herewith.

2. The Jurisdictional Commissioners/ Additional Directors General are requested to give wide publicity to this Cash Award Scheme amongst officers and staff under their jurisdiction, including those on deputation to / working in other Departments/Ministries/Organizations.
3. The Cash Award Scheme-2016, 2017 and 2018 is applicable to children of departmental officials borne on the strength of the Central Board of Indirect Taxes and Customs including all its field formations and also includes those departmental officials who are on deputation to / working in other Departments/Ministries/Organizations etc. In terms of this Scheme the children of Group 'A' officers are not be eligible for the Cash Awards and therefore, only children of Group 'B' and Group 'C' may apply for Cash Awards under the Scheme.
4. In case of children of deceased officers, applications should be sent through the Commissioner, from whose office the deceased officer's family is drawing the pension or in whose jurisdiction the family is residing.
5. In case of physically handicapped children, the benefit of the Scheme shall be applicable, subject to their fulfillment of the conditions laid down in the Scheme.
6. The Jurisdictional Commissioners / Additional Directors General/ HoDs are requested to forward applications in the enclosed proforma duly recommended by the Advisory Committee of

the respective Commissionerate / Directorate along with an attested photocopy of the child's mark sheet; and certificate of disability from the competent authority in case of physically handicapped children, (if applicable) so as to reach this office latest by **31<sup>st</sup> December, 2018**.

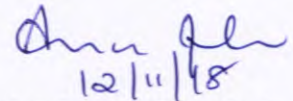
7. In addition to the above, the jurisdictional Commissioners/ Additional Directors General are also requested to mail the applications forwarded by them in the prescribed proforma enclosed herewith as **Annexure-I** alongwith the marks-sheet/ certificates etc. at the email address [dgwelfare.cbec@gov.in](mailto:dgwelfare.cbec@gov.in).

8. The Commissionerates / Directorates should send applications / nominations by **Regd. /Speed Post only**. No application shall be entertained by this office which are sent by Ordinary Post.

9. The Commissionerates/ Directorates who have already forwarded applications/ nominations for Cash Award for 2016, 2017 and 2018 prior to issue this circular must submit fresh applications in accordance with the Cash Award Scheme-2016, 2017 and 2018 being now circulated. Applications received prior to the issue of this circular shall not be considered.

10. It may also please be noted that applications / nominations received after the due date i.e., **31<sup>st</sup> December, 2018** shall not be entertained.

Yours faithfully,



(Anice Joseph Chandra)

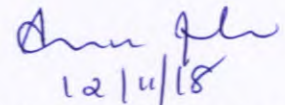
**Addl. Director General (I&W) &  
Member-Secretary, Governing Body (Welfare Fund)**

Encl:

- (i) Cash Award Scheme-2016, 2017 and 2018
- (ii) Proforma for application.

Copy for information to:-

- (i) The Joint Secretary (Admn.), CBIC, New Delhi/Director General C.E.I.B/ Director General, N.C.B/ Chief Commissioner, Authority for Advance Rulings/Competent Authority, SAFEMA/Narcotics Commissioner, C.B.N/Chief Controller of Factories/Commissioner, Settlement Commission with a request to forward applications / nominations of the officials borne on the strength of Indirect Taxes and Customs and presently working under their jurisdiction/charge.
- (ii) [webmaster.cbec@icegate.gov.in](mailto:webmaster.cbec@icegate.gov.in) :with a request to put this letter on the web site. Mention may also be made of the Scheme in the headlines being flashed.



(Anice Joseph Chandra)

**Addl. Director General (I&W) &  
Member-Secretary, Governing Body (Welfare Fund)**

**CASH AWARD SCHEME FOR THE ACADEMIC YEARS 2015-16, 2016-17 & 2017-18**

**(BOARD EXAMINATION HELD IN MARCH/APRIL- 2016, 2017 and 2018)**

*Note-1: With the introduction of the grading system by CBSE in the Board Exams for Class 10<sup>th</sup>, the calculation of minimum% of marks eligible for award of cash awards will be done on the basis of the conversion formula given by CBSE in the mark sheet)*

*Note-2: Wards of Group 'A' officers are not be eligible for the Cash Awards under the Scheme.*

A. The eligibility conditions (minimum percentage of marks/ CGPA) and amount of each Cash Award are given in Table below:

**Table**

S. No.	Category of Candidates	Minimum % of marks in 10 <sup>th</sup> /12 <sup>th</sup> Board Examination	Minimum CGPA in 10 <sup>th</sup> Board Exams
1.	Group 'B' (General Category)	90%	9.5
2.	Group 'C' (General Category)	85%	9.0
3.	<ul style="list-style-type: none"> <li>• SC/ST Category</li> <li>• Physically challenged/ differently abled children and children of deceased Departmental officials</li> </ul>	10% less than the minimum percentage required for General Category of respective Group	1.0 less than the minimum CGPA required for General Category of respective Group
4.	OBC (Other Backward Classes)	5% less than the minimum percentage required for General Category of respective Group	0.5 less than the minimum CGPA required for General Category of respective Group
5.	Amount of one-time Cash Award	Boys	<b>Rs. 10,000/-</b>
		Girls	<b>Rs. 12,000/-</b>

**B. Other Conditions:**

- (i) As per the decision of the Governing Body, the wards of Group 'A' officers have been excluded from the Scheme, hence they need not apply for Cash Awards.
- (ii) Separate forms in prescribed proforma must be filled for each academic year- 2015-16, 2016-17 and 2017-18 duly recommended by the Advisory Committee of the concerned Commissionerate to be forwarded to this office. Applications forwarded without the recommendation of the Advisory Committee will not be entertained.
- (iii) The Candidate must have secured minimum passing marks in all the subjects, he/ she has appeared. Eligibility will be decided by taking percentage of aggregate of marks secured in

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all subjects the candidate has appeared (including additional/optional subjects mentioned in the mark sheet).

- (iv) Only first two children of the Departmental officials are eligible for grant of Cash Awards under the Scheme. However, if subsequent beneficiaries are girl children, this restriction will not apply.

(v) **Conditions for availing benefits for physically challenged (Handicapped) children:**

The benefits under the Scheme shall be applicable subject to the fulfillment of the following conditions besides conditions as prescribed in the Table above.

- a) The benefits shall be applicable under the following three categories of disabilities:
- i. Blindness or low vision;
  - ii. Hearing impairment; and
  - iii. Loco-motor disability or cerebral palsy (including all cases of orthopedically handicapped persons)
- b) **The benefit shall be admissible for disability of 40% or more.**
- c) An attested copy of certificate of disability issued by State / Central Govt. Hospital or a competent authority as per the reservation rules of Govt. of India for physically handicapped persons is to be attached with the application for Cash Award.

**Check list for the Commissionerate/ Directorate:**

- |    |  |        |
|----|--|--------|
| 1. | Application in the prescribed proforma in original duly signed by the applicant is attached.                             | Yes/No |
| 2. | Copy of the original marksheet duly attested is attached.  | Yes/No |
| 3. | Copy of the SC/ST/OBC category certificate issued by competent Authority duly attested, wherever applicable is attached. | Yes/No |
| 4. | Copy of Disability Certificate issued by Competent Authority duly attested, wherever applicable is attached.             | Yes/No |
| 5. | Minutes of the meeting of the Advisory Committee recommending the name of the applicant is attached.                     | Yes/No |
| 6. | The application has been sent by speed post / Registered post:   | Yes/No |

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LAST DATE  
31.12.2018

**PROFORMA**

**APPLICATION FOR GRANT OF CASH AWARDS FOR BOARD EXAMINATIONS HELD  
IN MARCH/APRIL- 2016, 2017 & 2018**

**(Separate forms must be filled for each Academic Year)**

**(To be forwarded only through advisory committee of the concerned commissionerate/directorate)**

**(Tick  $\checkmark$  in appropriate box, No column be left blank)**

1. Commissionerate/Directorate :
2. Name of the Departmental official (parent) :  

3. Group of the Official : 

Group 'B'	
Group 'C'	
4. Designation :
5. Place of Posting :
6. Category : General  SC   
ST  OBC
- (Attach attested copy of certificate issued by the  
Competent Authority in case of SC/ST/OBC)**
7. Name of child (Ward) :  

8. Gender of child : Boy  Girl
9. Whether child is Physically Handicapped : Yes  No
- (If yes, attach attested copy of certificate issued by  
the Competent Authority as per conditions  
laid down in the Scheme)**
10. Whether the child is one of the first two children of the official : Yes  No   
**(If No, only the subsequent girl child is eligible for  
cash award)**
11. Board Exam. 10<sup>th</sup> / 12<sup>th</sup> : 10<sup>th</sup>  12<sup>th</sup>
12. Year of Board Exam. : 2016  2017  2018

13. Marks/ CGPA (Cumulative Grade Point Average)  
obtained (as applicable) :
- (Attach attested copy of Mark-sheet of relevant exam and year)
14. Total marks (if applicable) :
15. Percentage of marks (if applicable) :

**Signature of the Dept. Official:**

**Name of the Dept. Official:**

**Designation:**

**Contact No.:**

**Email ID:**

**Date:**

**Place:**

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