



भारत सरकार

GOVERNMENT OF INDIA

सीमा शुल्क आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS

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FACILITY INTIMATION NO. 2 / 2015

Subject: Guidelines for entering the stuffing report in the system and documents requirement - Reg.

Instances have come to the notice that Officers posted in ICD/CFSS who are supervising stuffing of the Export Cargo are not entering the Stuffing Report in the System before issuing Gate Pass Out. This is resulting in EGM errors and the trade is facing difficulties in getting their export incentives.

For removing EGM errors requests are being received after the shipments are made for entering stuffing reports in the system. To overcome such issues instructions were issued earlier that without feeding stuffing report in the system no Gate Pass should be issued. These instructions are to be followed scrupulously. Any deviation in this regard will be viewed strictly.

The requests from the trade started pouring in where such deviation was made prior to issue of said instructions, for entering the stuffing report into the system for release of their EP copies. In all such cases the following documents be insisted to comply with their requests for entering stuffing report.

St. John ICD (INTUT6)

- Transference copies TR1 & / or TR2-bearing stuffing report with date, Container No., and Seal No. endorsed on it duly signed by the Inspector Customs. These TR1 and TR2 are invariably issued for all the shipments made from St. John ICD.

All Other CFSs:

- Container In Gate Pass- bearing Container No. on face of it and on back side of it bearing container nos and packages for which permission for stuffing given by Inspector duly signing on the same.
- Stuffing tally sheet signed by the Custodian evidencing stuffing of the cargo container in the shipping bill mentioned therein.
- Gate Pass Out- either in original with endorsement of the Blue gate officer or Gate Pass out copy of CFS whereon endorsement from blue gate officer to be obtained mentioning Gate-in-Register Serial No.

(Issued from File C. No. VIII/48/358/2014-Cus.Pol-Part-I dated 15.06.2015)

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संयुक्त आयुक्त/ JOINT COMMISSIONER

TO

As per Mailing List I, II and III.

Notice Board,

EDI Section, Custom House, Tuticorin for uploading in the website.

Copy submitted to the Chief Commissioner of Customs (Preventive), Trichy.