



सीमा शुल्क आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS
सीमा शुल्क गृह, नई हार्बर एस्टेट, तूतीकोरिन - 628004.
CUSTOM HOUSE, NEW HARBOUR ESTATE, TUTICORIN - 628004
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C.No.VIII/13/19 /2013 - CBLR
(Form G Examination / 2013)

Dated: 05.08.2013

PUBLIC NOTICE NO. / 2013 dated .08.2013

Sub: Customs – Custom House Agents Licensing –
Procedure for **Form G Examination** (written and oral
examinations) under Regulation 17(3) of CBLR, 2013
for the year **2013** – Intimation of – Regarding

All Customs Brokers of this Commissionerate are hereby informed that the "G"
Pass Examination under Regulation 17(3) of Customs Brokers Licensing Regulation,
2013, **for the year 2013** will be held as per schedule given below :-

Last date of Receipt of completed Application Form	24.08.2013 (Saturday)
Date of issue of Admission Card	29.08.2013 (Thursday)
Date and Venue of written examination	31.08.2013(Saturday) 1000 hours to 1300 hours Venue will be intimated later

Eligibility:

Employees of C.H.A. having valid "H" Pass before the issuance of this Public Notice, will be eligible for the "G" Pass Examination. The minimum Educational Qualification of such persons shall be 10 + 2 or Equivalent.

Details of the Examination:

- This examination will be taken in two parts
- i) Written Examination and
 - ii) Viva Test

each carrying 100 Marks. Minimum qualifying marks will be 50 (Fifty) marks, separately for both written and oral examination. The written examination comprising both subjective and objective type questions shall be of two hours duration. The said examination shall consist of questions aimed at ascertaining the adequacy of knowledge of such person regarding the provisions of the Customs Act and the procedure related to the clearance of goods and baggage through Customs. Depending

upon the performance of the candidates, cut off marks for both written and viva test will be decided.

Each applicant is permitted to avail of a maximum of four chances / attempts from the date of first appearance for the Written Examination .

A person who appears and qualifies in the Written Examination but does not qualify in the Oral Examination will get three more chances to appear directly in the forthcoming Oral Examinations. However, he would not be required to appear in the next Written Examination, if he qualifies in the same. If a person, applies for the examination but could not appear in the Written Examination, then he would be entitled to get four more chances / attempts. If a person qualifies only in his / her fourth (last) chance / attempt in the Written Examination, he / she will get only one chance for the Oral Examination linked to that Written Examination.

The "H" Pass holders should report at 0900 hours on the date of examination to the 'Assistant Commissioner of Customs, (CBLR Section), Custom House, Tuticorin who is available at the place of Examination along with their original "H" Pass and Admit Card. After verification of the same, Seat Number will be allotted to the eligible candidates .

How to apply :

1. All the Customs House Agents holding regular CHA Licence under Regulation 9 of CHALR, 2004 read with Regulation 10 of CHALR, 1984 are hereby informed to forward the names of their eligible Employees / partners / Directors for the aforesaid examination.
2. The Application Form (as per Annexure-I) shall be filled up by the candidate only in his / her own handwriting. The declaration part of the Application Form shall be filled up by the Partner / Director / Proprietor with his / her signature with the name in Block letters and with official seal, failing which the application will be rejected.
3. The photograph of the employee pasted on the application form (Annexure- I) shall be attested by the CHA and duly signed by the candidate also.
4. Admit Card in duplicate (as per Annexure-II) is to be filled in by the candidate by pasting on recent stamp-size photograph, duly signed by the candidate, in each of the Admit Cards.
5. "H" Pass holder of a CHA shall file the Application Form, enclosed as Annexure-I of this Public Notice, failing which his / her application shall be liable to be rejected.

Examination Fee :

1. Rs.300/-[Rupees Three Hundred only/-] shall be deposited in the Accounts Section, Office of the Commissioner of Customs, Custom House, Tuticorin after filing the columns of the Deposit Slip enclosed with this Public Notice.
2. Fees once paid shall neither be refunded nor adjusted against any future examination, under any circumstances.

Documents to be attached with the Application :

1. One recent Passport Size photograph of the applicant shall be pasted on the Application Form (Annexure-I) along with Signature of the candidate and duly attested by the CHA and another two recent stamp size photographs of the applicant shall be pasted on the Admit Card in duplicate (Annexure-II). Two more stamp size photographs shall be kept in a small closed envelope and enclosed with the application.
2. Attested Xerox copy (both sides) of "H" Pass.
3. Xerox copy of Certificate/Mark-Sheet of qualification (Minimum 10+2 or Equivalent) duly attested.
4. Original Deposit slip of Rs.300/- [Rupees Three Hundred only] after payment in the Accounts Section.

Invalid Application:

Application without the aforesaid documents and not in accordance with this Public Notice shall be rejected.

Procedure for filing Application:

Application along with the requisite annexure shall be submitted within the notified date and any application received after the notified date by post or by person will not be taken into account for the examination. Decision of the Commissioner of Customs, Custom House, Tuticorin in any matter related with the examination shall be considered as final.


(D. K. SRINIVAS)
COMMISSIONER

C. No. VIII/13/19/2013 – CBLR (Form G/2013)
Custom House, Tuticorin
Dated 05.08.2013

ANNEXURE -I

To
The Assistant Commissioner of Customs,
(CBLR Section)
Custom House,
TUTICORIN – 628 004.

Sir,

Sub: Customs – Custom Brokers Licensing Regulations,
2013 – Procedure for Form G Examination (written
and oral examinations) under Regulation 17(3) of
CBLR, 2013 **for the year 2013** – Regarding

In response to the aforesaid Public Notice No. /2013 dated .08.2013,
Shri / Smt / Kumari

_____ Employee of the CHA will appear for the examination
under Regulation 17(3) of CBLR, 2013 to be held on 31-08-2013 (Saturday).

1	Name, Address of the CB with CB License Number	
2	Name of the person appearing for the Form G Examination (in Block letters)	
3	Father's name	
4	Present address, Mobile Number and E-Mail id	
5	Permanent address	
6	Designation	
7	Educational Qualifications	
8	Period of employment Service with the CB	
9	Number of chances availed in connection with G Pass Holder examination Please specify the date and year of the examination	
10	Experience	
11	Date of issue of H Pass card and Card No.	
12	Remarks, if any	
13	Signature along with Name in Block letter of the Applicant.	

It is certified that the above particulars have been verified from our records and found correct.

(Signature along with Name in block letter of
the Proprietor/ Partner/Director with stamp)

Date : -08-2013.

ANNEXURE-II

**OFFICE OF THE COMMISSIONER OF CUSTOMS,
CUSTOM HOUSE, TUTICORIN 628 004**

ADMISSION CERTIFICATE

Roll Number	
Name of the Candidate	
Photo	
Name and Address of Venue of the Examination	
Subject	<u>Written Examination –</u> 31.08.2013 (Saturday)
Signature of the Candidate	
Signature of the Invigilator	

ASSISTANT COMMISSIONER OF CUSTOMS
(CBLR)
CUSTOM HOUSE; TUTICORIN